

# Ming Chuan University Guidelines for Special Education Students'

## Scholarships and Assistantships

Revised and passed at the Special Education Promotion Committee on June 13, 2022  
Revised and passed at the Special Education Promotion Committee on October 20, 2022  
Passed at the Regulation Review Committee on December 20, 2022  
Passed at the Expanded Administrative Council Meeting on December 26, 2022

- I. These Guidelines were established based on Ministry of Education Regulations Regarding Special Education Students' Subsidies and Awards issued as Tai Chiao Hsueh (4) No. 1112803172A.
- II. Special education students who apply for scholarships and assistantships in accordance with these Guidelines may not make repeated applications at the same stage of education, and the number of applications may not exceed the number of years of the academic program the student is enrolled in.
- III. Special education students who are enrolled in Ming Chuan University in the academic year in which the record is produced and hold a valid special education student certificate issued by the Ministry of Education may apply for the scholarships or assistantships by providing relevant documents in accordance with the following guidelines:
  - (1) Scholarships will be issued to applicants who meet the following criteria:
    1. Academic score average of the previous academic year is above 80 points.
    2. Ranked in the top 50% of the class. Students in the graduate programs are not subject to the class ranking restriction.
    3. Good conduct, with no record of demerit or bad behavior.
  - (2) Assistantships will be issued to applicants who meet the following criteria:
    1. Academic score average of the previous academic year is above 80 points but the class ranking is not in the top 50% of the class, or more than 70 points but less than 80 points.
    2. Good conduct, with no record of demerit or bad behavior.
  - (3) Scholarships will be issued to those who have been awarded one of the top five places or equivalent in a government-approved international competitions or exhibitions and who can present proof of this.
  - (4) Assistantship will be issued to those who have been awarded one of the top three prizes

or equivalent in a government-approved domestic competition or exhibition, and who can present proof of this.

Applications for the above item are limited to once per semester.

IV. After deducting the number of scholarship recipients who meet the requirements of Item 2 of Paragraph 1 of the preceding Article, if the total number of students with physical and mental disabilities in the year is less than three, an assistantship can be issued to one student; when student number is over three, one additional assistantship will be issued for each additional three people; and one additional assistantship may be issued when the remaining student number is under three.

Special education students who meet any of the requirements of the preceding paragraph shall choose one category to apply for; those who have already received government assistantships, scholarships or grants of the same nature as those provided for in these Guidelines cannot apply again for scholarships and assistantships in accordance with these Guidelines.

V. Special education students enrolled in master's or doctoral programs who apply for scholarships and assistantships in accordance with these Guidelines should take at least 12 credits per academic year.

VI. For special education students enrolled before 2021-22 academic year (including 2021-22 academic year), the basis of application, categories and amounts of scholarships and assistantship will continue in accordance with the Guidelines in existence before the enforcement of these amended Guidelines. For special education students enrolled after 2022-20 academic year (including 2022-23 academic year), the basis of application, categories and amounts of scholarships and assistantship are approved in accordance with these amended Guidelines.

VII. Due to the limited quota for special education student assistantships, if the number of applicants exceeds the quota, priority will be given in the following order:

(1) According to average class ranking for the first and second semesters, priority will be given to applicants with higher ranking.

(2) According to academic score average for the first and second semesters, priority will be given to applicants with higher scores.

(3) According to average conduct grade for the first and second semesters, priority will be given to applicants with higher grades.

(4) Based on the severity of the disability, priority will be given to applicants with more severe level of impairment.

(5) Other (Scholarship and Assistantship Review meeting will be held in case of dispute on the above items).

VIII. A Scholarship and Assistantship Review meeting will be called in case of any dispute regarding scholarships and assistantships. The Scholarship and Assistantship Review meeting should include a Special Education Specialist, someone from within the university, Director of the Counseling and Guidance Center and a Counselor of Disabilities Resource Room.

IX. Matters not covered herein shall be dealt with in accordance with relevant regulations of the University and the Ministry of Education.

X. Upon being passed by the Special Education Promotion Committee and Administrative Council and approved by the president; these procedures were announced and implemented. Any revision must follow the same procedure.

**“In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail”.**