

銘傳大學服務學習志工獎勵辦法

Ming Chuan University Procedures for Encouraging Service-Learning Volunteers

中華民國 99 年 5 月 6 日法規會審查通過
中華民國 100 年 10 月 3 日行政會議修正後通過
中華民國 104 年 5 月 21 日法規會審查通過
中華民國 104 年 6 月 1 日行政會議修正後通過
Passed by the Regulation Review Committee on May 6, 2010
Revised by the Administrative Council on October 3, 2011
Passed by the Regulation Review Committee on May 21, 2015
Revised by the Administrative Council on June 1, 2015

第一條 為有效推展服務學習並鼓勵學生積極參與，激勵其服務士氣，表揚本校參與服務學習表現優異學生，特依據教育部頒訂之「大專校院服務學習方案」及「銘傳大學服務學習實施辦法」，制定「銘傳大學服務學習志工獎勵辦法」(以下簡稱本辦法)。

Article 1 These procedures were established to efficiently promote service-learning, encourage students' participation, and stimulate their service morale by awarding students with excellent performance in service-learning. These procedures were established in accordance with "Service-Learning Program at Colleges and Universities stipulated by the Ministry of Education" and "Ming Chuan University Procedures for Implementing Service-Learning".

第二條 凡本校在學學生，從事服務學習相關活動，具有下列條件者，得報請獎勵：

- 一、以完成國內外服務學習各項規定者，且連續服務一年(含)以上，服務時數累計達五十小時(含)以上者為優先。
- 二、持續參與國內外服務且表現優異，事蹟感人者。積極、主動、熱心、負責，對服務對象提供具體之協助，或服務對象受惠卓著。
- 三、持續參與國內外社會服務，發揚志工精神，並在服務過程中自我學習與轉變，有具體優良事蹟者。
- 四、參加社團或校外服務學習及相關志工活動評比獲選為績優

者。

Article 2 Students at Ming Chuan will be granted awards for service learning related activities according to the following criteria:

1. Priority for awards is reserved for those students who have completed the requirement of domestic or overseas service-learning, and have served for one or more years with 50 or more service hours.
2. Students who continue participating in domestic or overseas service-learning with excellent performance or who have really touched others' lives; Students who are active, enthusiastic, responsible, and provide assistance to the people they serve with excellent achievement.
3. Students who continue participating in domestic or overseas service-learning and promote volunteer spirit as well as implement self-learning and transformation during the service process with excellent achievement.
4. Students whose performance evaluation is excellent regarding participation in student clubs or off-campus service-learning activity, and other relevant volunteer activities.

第三條 申請時間：

服務學習表現優異志工，由各系所或該志工所參與服務之負責單位，於每年四月三十日前，繳交服務學習績優學生推薦表(如附件)至前程規劃處參加選拔，每單位推薦名額不限。

Article 3 Application Period:

Service-learning volunteers with excellent performance can be nominated by the department or the responsible unit before April 30 every year. Please submit the Recommendation Form for Students with Excellent Performance in Service-Learning to the Career Planning and Counseling Division. There is no limit for the number of nominations from each unit.

第四條 評審程序：

- 一、初審：由前程規劃處召開評審會議審查各單位所送資料，就資格部分先行篩選。
- 二、決審：由前程規劃處召開評審會議就初審通過名單及其資料進行審查，並決議獲選名單。

Article 4 Evaluation Process:

1. Initial Evaluation: Career Planning and Counseling Division. convenes an evaluation committee meeting to review all the submitted applications and select the applicants who meet the requirement.
2. Final Evaluation: Career Planning and Counseling Division. convenes an evaluation committee meeting to review the approved initial evaluation roster and students' information for the final roster.

第五條 獎勵方式：

- 一、獲選者由前程規劃處辦理表揚大會或在適當集會，頒發服務學習表現優異獎狀。
- 二、已獲選為本校優良志工者，本校得推薦其代表學校參加校外優良志工之選拔。
- 三、獲選為本校優良志工者，申請本校獎助學金時予以優先考量。
- 四、獎勵標準說明：
 - (1)評選累計積分最高者，頒發義銘金仁獎。
 - (2)評選累計積分第二高分者，頒發銀德博愛獎。
 - (3)評選累計積分第三高分者，頒發銅愛同心獎。
- 五、已獲選為服務學習志工者，得重複申請；曾授獎事蹟不得重複引用。

Article 5 Award Methods:

1. Students on the final roster will be granted a certificate for their excellent performance in service-learning in an awards ceremony or suitable gathering held by Career Planning and Counseling Division.

2. The selected excellent volunteers will be nominated to be MCU representatives for participation the off-campus excellent volunteer selection.
3. Students who are selected as excellent volunteers will be considered to have the priority when applying for MCU scholarships.
4. Standards for each prize:
 - (1) Applicants with the highest accumulated score will be granted *Yi-Ming* Golden Charity Award.
 - (2) Applicants with second highest accumulated score will be granted *Yin-De* Philanthropy Award.
 - (3) Applicants with third highest accumulated score will be granted *Tong-Ai* Empathy Award.
5. Students who have been selected as excellent volunteers may be nominated again. However, their excellent achievements may not be duplicated on the second nomination.

第六條 本辦法經行政會議通過，校長核定後實施，修正時亦同。

Article 6 Upon being approved by Administrative Council and the president, these procedures were announced and implemented. Any revision must follow the same procedure.

**In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail. **